



Gresham (City Side) Committee

Date: FRIDAY, 4 MAY 2018
Time: 10.00 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Deputy John Bennett	Alderman Ian Luder
Nicholas Bensted-Smith	Alderman Professor Michael Mainelli
Simon Duckworth	Wendy Mead
Christopher Hayward	John Scott (Chief Commoner)
Deputy Tom Hoffman	Deputy Dr Giles Shilson
Deputy Edward Lord	The Rt. Hon. the Lord Mayor, Alderman Charles Bowman (Ex-Officio Member)

Enquiries: Sacha Than
sacha.than@cityoflondon.gov.uk

Following a kind invitation from the Mercers' Company, a meeting of the Joint Grand Gresham Committee is due to take place at 11.15am, following which lunch will be served at 12.45pm.

N.B. Part of this meeting could be the subject of audio/visual recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**
To receive the Order of the Court of Common Council from 19 April 2018.

For Information
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**
To elect a Chairman in accordance with Standing Order 29.

For Decision
5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman in accordance with Standing Order 30.

For Decision
6. **MINUTES**
To agree the public minutes and summary of the meeting held on 23 February 2018.

For Decision
(Pages 3 - 6)
7. **GRESHAM WORKING PARTY REPRESENTATIVES**
Report of the Town Clerk.

For Decision
(Pages 7 - 10)
8. **GRESHAM COLLEGE COUNCIL APPOINTMENTS**
Report of the Town Clerk.

For Decision
(Pages 11 - 14)
9. **GRESHAM MUSIC COLLECTION CONSERVATION**
Report of the Town Clerk.

For Decision
(Pages 15 - 20)

10. **PROPERTY UPDATE**
City Surveyor to be heard.
For Information
11. **REPORT OF DECISIONS MADE UNDER DELEGATED AUTHORITY**
Report of the Town Clerk.
For Information
(Pages 21 - 22)
12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
13. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**
14. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.
For Decision
- Part 2 - Non-Public Agenda**
15. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 23 February 2018.
For Decision
(Pages 23 - 26)
16. **GRESHAM COLLEGE FUNDING ARRANGEMENTS**
Report of the Town Clerk.
For Decision
(Pages 27 - 30)
17. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION**
18. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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Agenda Item 3

BOWMAN, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 19th April 2018, doth hereby appoint the following Committee until the first meeting of the Court in April, 2019.
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GRESHAM COMMITTEE (CITY SIDE)

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2018/19**

ALDERMEN

- 5 Ian David Luder, J.P.
- 6 Professor Michael Raymond Mainelli

COMMONERS

- 11 (4) Simon D'Olier Duckworth, O.B.E., D.L.
- 2 (2) Charles Edward Lord, O.B.E., J.P., Deputy, *for three years*
- 8 (4) Dr Giles Robert Evelyn Shilson, Deputy
- 3 (3) John Alfred Bennett, Deputy
- 14 (3) Tom Hoffman, Deputy
- 2 (2) Nicholas Michael Bensted-Smith, J.P.
- 2 (2) Christopher Michael Hayward
- 10 (1) Wendy Mead, O.B.E.
- 4 (1) John George Stewart Scott, J.P.

together with the ex-officio Member referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
- (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
 - (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
 - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

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GRESHAM (CITY SIDE) COMMITTEE

Friday, 23 February 2018

Minutes of the meeting of the Gresham (City Side) Committee held at the Guildhall EC2 at 10.00 am

Present

Members:

Deputy Dr Giles Shilson (Chairman)	Deputy Edward Lord
Simon Duckworth (Deputy Chairman)	Alderman Ian Luder
Deputy John Bennett	Alderman Professor Michael Mainelli
Nicholas Bensted-Smith	Wendy Mead (Chief Commoner)
Christopher Hayward	John Scott
Deputy Tom Hoffman	

Officers:

Gregory Moore	-	Town Clerk's Department
Sacha Than	-	Town Clerk's Department
Steven Reynolds	-	Chamberlain's Department
Kirpal Kaur	-	Comptroller & City Solicitor's Department
Tom Leathart	-	City Surveyor's Department
Liam Gillespie	-	Community & Children's Services Department
Lochlan MacDonald	-	Department of Community and Children's Services

1. APOLOGIES

Apologies were received from the Rt Hon The Lord Mayor, Alderman Charles Bowman.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

A Member queried whether the Stakeholder Presentation held at Mercers' Hall the evening of 22 February 2018 should be listed within Members' Register of Interests. The Chairman agreed that the hospitality received might well have exceeded the £100 threshold and therefore suggested that all Members present might wish to err on the side of caution and include this dinner within their Register of Interests. The Town Clerk agreed to update the Registers for Members who had attended the dinner.

3. MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 3 November 2017 be approved as a correct record.

Matters Arising

Debtors' Act

The Chairman advised that further to the query raised at the November 2017 City Side meeting as to whether the Committee was fulfilling its obligation in

assisting those in debtors' prisons; confirmation had been received from the Comptroller and City Solicitor that the Debtors' Act of 1869 rendered this element of the bequest and the Committee's responsibility in this area redundant.

4. **ANNUAL REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE**

Members received a report of the Town Clerk setting out the Terms of Reference for the Committee.

RESOLVED – That the Committee approve the Terms of Reference of the Gresham (City Side) Committee for submission to the Court of Common Council.

5. **CITY OF LONDON AND GRESHAM ALMSHOUSES, EAST LODGE AND COMMUNAL AREAS - REFURBISHMENT WORKS**

Members considered a Gateway 3/4 Options Appraisal report of the Director of Community and Children's Services regarding refurbishment works to the City of London and Gresham Almshouses.

It was noted that the report had been approved by the Community and Children's Services Committee and Projects Sub-Committee earlier that month.

Members queried why there were issues in bringing the windows up to standard noting that, whilst the Almshouses were listed, there were glazing professionals who could provide the necessary materials. The Committee offered their support to the Asset Programme Manager in progressing this matter if required.

RESOLVED – That Members:

- note the total estimated programme cost of £256,096 which includes fees and staff costs of £9,056 for internal, external and common parts refurbishment works at the Gresham Almshouses;
- approve Option Two, thereby granting authority for the Director of Community and Children's services to use in-house staff and Mooney Kelly quantity surveyors to develop the specification and carry out procurement of a works contractor to then proceed to Gateway 5, at an estimated cost of £5,968, from funds of £51,000 in 2017/18 already approved for these works; and
- note that further funds of £205,096 may be sought from City Cash Contingency accounts which would, along with £51,000 approved for 2018/19, allow refurbishment works to proceed.

6. **GRESHAM ALMSHOUSES UPDATE**

The Committee received a report of the Director of Community and Children's Services providing an update on the Gresham Almshouses. The Chairman thanked Members who had attended the 2017 Christmas Almshouses visit.

RESOLVED – That the Committee note the report.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

8. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no other business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – That, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item Nos.	Exempt Paragraph(s)
10	3
11	1

10. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 3 November 2017 be approved as a correct record.

11. **DECISION MADE UNDER DELEGATED AUTHORITY**

The Committee received a report of the Town Clerk advising of one decision taken under delegated authority since the last meeting, concerning the appointment of a Professor of Astronomy.

12. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION**

The Committee considered the various items on the agenda for the meeting of the Joint Grand Gresham Committee that day.

13. **GRESHAM COLLEGE FUNDING ARRANGEMENTS**

The Committee considered the proposed funding arrangements for Gresham College.

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting closed at 11.07 am

Chairman

Contact Officer: Sacha Than
sacha.than@cityoflondon.gov.uk

Committee(s)	Date:
Gresham (City Side) Committee	4 May 2018
Subject: Gresham Working Party Representatives	Public
Report of: Town Clerk	For Decision
Report author: Sacha Than, Committee & Member Services Officer	

Summary

This report sets out the Terms of Reference for the Gresham Working Party and requests that the Committee appoint four representatives for the ensuing year.

You are also asked to endorse the continuation of the delegated authority arrangements that you have previously approved for occasions when the Working Party's decisions require endorsement more quickly than usual.

Representatives to the Working Party were last appointed in November 2017. Given the recency of these appointments, together with the benefits of continuity associated with the ongoing funding negotiations, you are therefore asked to confirm that you are content to approve the continuation of those Members serving on the Working Party for the ensuing year.

Recommendation(s)

Members are asked to:-

- (a) note the Terms of Reference of the Gresham Working Party (paragraph 1);
- (b) appoint four representatives to represent the City Side on the Gresham Working Party; and
- (c) endorse the delegated authority procedures detailed in this report in relation to the Working Party (paragraph 7).

Main Report

Working Party - Terms of Reference

1. The Terms of Reference for the Gresham Working Party were agreed by the Joint Grand Gresham Committee (JGGC) in 2003/04 as follows:
 - i) The membership of the Working Party is agreed by the JGGC from time to time.
 - ii) The Clerk to the JGGC is the Clerk to the Working Party.

- iii) The Working Party deals with matters referred to it for detailed consideration and recommended by the JGGC (or exceptionally by the Chairman of the City Side and the Master of the Mercers' Company under the urgency procedure).
- iv) Where a matter is referred to the Working Party, authority is also given to consult and engage such professional advisers as the Working Party thinks appropriate and to agree fee arrangements with these advisers, using the urgency procedures as necessary.
- v) On completion of its investigations, the Working Party will report its conclusions to the JGGC together with its recommendations for further action. If time is of the essence, the recommended action may be reported directly to the Chairman of the City Side and the Master of the Mercers' Company for immediate action under the urgency procedures. The action taken will then be reported to the next meeting of the JGGC, for the record, in the usual way.

2. You are asked to note the Terms of Reference of the Gresham Working Party.

Working Party Membership

- 3. At their November 2017 meeting, the City Side agreed to the introduction of a protocol such that Members could not serve on both the Gresham Working Party (funding) and the Gresham College Council to avoid any potential conflicts of interest. At this meeting, the City Side appointed the following members to the Gresham Working Party
 - Simon Duckworth (to Chair the Working Party)
 - Christopher Hayward, in the room of Deputy Dr Giles Shilson
 - Deputy Edward Lord
 - Alderman Ian Luder
- 4. Mr Duckworth is currently the Chairman of the Working Party. Due to his experience with the College and knowledge of the ongoing funding negotiations, it is intended that he will continue to chair the Working Party after stepping down as Deputy Chairman of the City Side to ensure continuity.
- 5. The Working Party last met in March 2018, to discuss funding arrangements for Gresham College.
- 6. You are asked to re-confirm the decision made at your November 2017 meeting to appoint the Members listed above (see paragraph three) to the Working Party for the ensuing year.

Delegated Authority Arrangements

- 7. In terms of executing the decisions of the Working Party, it should be noted that, while every effort is made by the Clerk to arrange meetings of the Working Party so that recommendations can be made to the JGGC, this is not always possible or practical. From the City Side's point of view, recommendations of the Working Party may need the early endorsement of not only this Committee, but other

Committees and, on occasion, the Court of Common Council. For those reasons, it may be necessary to use Delegated Authority/Urgency Authority procedures in accordance with Standing Order No. 41.

8. Members are therefore asked to agree that delegated authority be given to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to enable such other authorities as may be required in respect of Gresham Working Party matters to be obtained in an expeditious manner when necessary.

Conclusion

9. Members are asked to note the Terms of Reference for the Gresham Working Party and to appoint four Members to represent the City Side on it, as well as to confirm the existing delegated authority arrangements in place.

Appendices

None.

Sacha Than

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Committee	Date:
Gresham (City Side) Committee	4 May 2018
Subject: Gresham College Council Appointments	Public
Report of: Town Clerk	For Decision
Report author: Sacha Than, Committee & Member Services Officer	

Summary

This report asks Members to consider the appointment of representatives on the Gresham College Council. Representatives to the College Council were last appointed in November 2017. Given the recency of these appointments, you are therefore asked to confirm that you are content to approve the continuation of those Members serving on the College Council for the ensuing year.

Recommendation

Members are asked to consider the appointment of representatives onto the Gresham College Council.

Main Report

Gresham College Council – Appointments

1. The Gresham College Council meets approximately five times a year to approve financial matters relating to the academic programme that is proposed to it by the College's Academic Board.
2. The Mercers' and the City Side can each appoint up to four Directors to the Council of the Gresham College for a four-year term. The Council itself can then also appoint further Directors.

Background

3. The Court of Common Council agreed that City Side appointments to the College Council should be Members of the Court. Although they do not necessarily need to be members of the Committee, this has previously been the case.
4. At their November 2018 meeting, the City Side agreed to prevent potential conflicts of interest for Members serving on both the College Council and the Gresham Working Party (who were negotiating funding arrangements for the College). A division should be made with Members only serving on either the Gresham Working Party or the Gresham College Council.
5. In light of this decision, Mr Duckworth stepped down from the College Council to serve as Chairman of the Gresham Working Party and Mr Nicholas Bensted-Smith was appointed to the Gresham Council in his stead.

6. It was further agreed that all City-Side Committee Members were eligible to serve on the College's appointment and interview panels.

Current Position

		Appointed	Term length	End dates
John	Scott	2016	4 years Remainder of term 2 years	2020
Giles	Shilson	2014 2018	4 years served 4 years Remainder of term 4 years	2016 2022
Tom	Hoffman	2009 2012 2016 2017 2018	3 years served 4 years served 1 year served 1 year 1 year Remainder of term 1 year	2012 2016 2017 2018 2019
Nicholas	Bensted-Smith	2017	4 years Remainder of term 3 years	2021

7. The revised Articles provide that each Director, including all serving at the date of adoption of the Articles (i.e. 31 August 2004) shall be appointed for a term of four years ("first term"), and can then be re-appointed for a further four years at the discretion of the Mercers' or the City Side, as the case may be, subject only to where a Director reaches the age of 75 years, he or she can only complete their term of office if approved by the Gresham College Council on an annual basis.
8. At their Extra-Ordinary General Meeting of 19 April 2018, Members of the Gresham College Council agreed the following addition to Article 32 of the Articles of Association:
- In exceptional circumstances, the term of office of a Director may be extended beyond the requisite period, subject to the agreement of Council and for a maximum of two years and to be reviewed annually.
9. As Council members may serve a maximum term of eight years:
- Nicholas Bensted-Smith's term continue until 2021;
 - John Scott's term continue until 2020;
 - Deputy Dr Giles Shilson's term continue until 2020;
 - Deputy Tom Hoffman has now completed the maximum number of years of service, in accordance with the decision made at the College Council's EGM of April 2018, Mr Hoffman is eligible to serve another two years at the College's discretion. It is therefore recommended that Mr Hoffman's

term continue for a further year, with the extension of a second year to be reviewed in 2019.

10. The College Council has four Committees and Working Parties which members of the College Council may join. The table below details the City Corporation's representatives who serve on the College's Committees and Working Parties:

Finance Committee	Nominations Committee	Gresham Biography Working Group	500 Year Celebrations of Gresham Working Group
Tom Hoffman	Tom Hoffman	Giles Shilson	John Scott
Nicholas Bensted-Smith			

Appendices

None.

Sacha Than

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Committee:	Date:
Gresham (City Side) Committee	4 May 2018
Finance Committee	8 May 2018
Culture, Heritage & Libraries Committee – <i>for information</i>	14 May 2018
Subject:	Public
Gresham Music Collection Conservation	
Report of:	For Decision
Town Clerk	
Report authors:	
Greg Moore – Principal Members' Services & Committee Manager	
Peter Ross – Principal Librarian, Guildhall Library	

Summary

At the February 2018 meetings of the Gresham (City Side) and Joint Grand Gresham Committees, discussion took place in relation to the Gresham Music Collection, elements of which were considered to be in urgent need of repair or restoration work. This Collection is housed in the Guildhall Library, where it has been held on deposit since 1958.

It was observed that there existed a legal liability on the City Corporation and Worshipful Company of Mercers to maintain the Collection and both Sides were supportive of a feasibility study being undertaken to ascertain the activities and costs associated with restoring and preserving the items within the Collection. This work has now been undertaken and the costs of restoring those items in most immediate need of attention has been identified. This report proposes the allocation of funding required to undertake these works and notes the position in respect of the remainder of the Collection. It also outlines future activities which will be proposed in relation to the long-term conservation of the Collection as a whole.

Recommendation

Members of the **Gresham (City Side) Committee** are asked to:

- approve the approach to restoration works outlined in the report, subject to the concurrence of the Worshipful Company of Mercers and the Joint Grand Gresham Committee;
- approve the approach to Finance Committee for an allocation of £18,477 to pay for the immediate works necessary to restore the priority works within the Gresham Music Collection, subject to the concurrence of the Worshipful Company of Mercers and the Joint Grand Gresham Committee; and
- note that the total cost of the works is £36,954, with £18,477 to be funded each from the City Corporation and the Worshipful Company of Mercers.

Members of the **Finance Committee** are asked to approve the allocation of £18,477 from Finance Contingency to pay for the immediate works necessary to restore the priority works within the Gresham Music Collection (noting that the total cost of the works is £36,954, with £18,477 to be funded each from the City Corporation and the Worshipful Company of Mercers).

Main Report

Background

1. Originally put together by Edward Taylor, who was appointed Gresham Professor of Music in 1837, the Gresham Music Collection belongs to Gresham College but has been on deposit at Guildhall Library since 1958.
2. In 1959, the City Corporation, in conjunction with The Worshipful Company of Mercers, formally agreed to be the custodian of the Gresham Music Collection, with any costs as deemed necessary to be executed by the Gresham Committee. The details of this agreement concerning the custodianship of the Collection were set out within the 6 January 1959 Agreement between the Mayor and Commonalty and Citizens of the City of London and the Joint Grand Gresham Committee, appended to this report.
3. The Collection is insured under the City Corporation's general insurance for library items (see: report to Gresham (City Side) Committee, October 2015). However, elements within the collection have been identified as in urgent need of restoration and repair.
4. To honour this responsibility, the Gresham (City Side) Committee agreed that a feasibility study should be produced by the Principal Librarian, clearly setting out a breakdown including costs of what was immediately necessary (i.e. to save those works/items that required immediate attention to stop them deteriorating beyond repair), and what was desirable (i.e. to return the totality of the Collection into acceptable condition).

The Collection

5. The most important single items within the Collection are probably the very early copy of Thomas Tallis's *Spem in Alium*, which is regarded as one of the most important copies of Tallis's work in existence, and the Purcell Autograph manuscript, which is an anthology of 48 songs, all but the last three in Purcell's hand.
6. Much of the rest of the collection remains undiscovered, despite it having many significant manuscripts – these make up the majority of those which the Principal Librarian has assessed as needing very urgent attention. They include autograph manuscripts by John Blow (1649–1708), choirmaster at St Paul's Cathedral, and an annotated copy of Handel's *Messiah* from which the famous 18th Century soprano Gertrude Mara sang. This volume also has autograph notes by Dr Samuel Arnold (1740 – 1802), who was both a composer and the publisher of the collected works of Handel.
7. An expert, previously commissioned to survey the collection from the point of view of creating a detailed catalogue to international music manuscript cataloguing standards (RISM), wrote the following:

“Regarding the nature of the collection, apart from the gems that are already well-known in the collection (for example the autograph manuscript by Purcell) the examination revealed important provenance information for some of the volumes examined. For example, one volume was found to have been in the possession of the important eighteenth-century collector Thomas Bever (1725-

1791) (MS 368). The collection also contains several volumes that bear the same bookplate, forming thus separate sub-collections within the Gresham collection. Recording this information could reveal important information about former owners and the history of the manuscripts before they entered the Library of Gresham College. By including the records in the RISM database such provenance information will reunite important collections dispersed in various libraries in the UK and abroad on one database.

Apart from the strong presence of English composers and manuscripts, the collection also contains several Italian manuscripts, some of which may have been purchased abroad by their first owners in lack of a strong publishing tradition in such countries in the eighteenth and nineteenth century. As well as their musical value such volumes shed important light on aspects of musical taste, and reception history of particular repertoire in Britain. The cataloguing of the collection will therefore shed important light on social history in eighteenth- and nineteenth-century London and Britain before the manuscript volumes entered the Library of Gresham College, as well as provide a useful resource for the study of musical taste and life at the College."

Restoration and Repair

8. Following the February Gresham (City Side) and JGGC meetings, the Principal Librarian has met with the City Corporation's Conservation Studio Manager to discuss prioritisation of works and to provide the requested breakdown of costs, both in respect of works that are immediately necessary (i.e. to save those works/items that need immediate attention to stop them deteriorating beyond repair), and which are desirable (i.e. to get the totality of the collection into acceptable condition).

Priority Works

9. To save those works which need immediate attention, the Conservation Studio Manager has detailed the hours required to work on each volume and estimated for materials, boxing, and so on. The total hours add up to nine months' work for a mid-scale grade D conservator (calculated to include annual leave, sick leave and other contingencies). Costings are as follows:

Salary for a grade D conservator:	£34154
Materials:	£2000
Boxes to be made:	£800
Total costs:	£36954

10. Should approvals for the funding of this project be obtained before the end of May, it might prove possible to extend the contract of one of the existing conservator already employed on fixed term contracts and currently working on other projects. This would save the costs of recruitment and the individual would not need to spend the first part of the contract being brought up to speed on systems of working and other induction items. It has been confirmed that all current postholders have the requisite skills necessary for the Gresham Music project.
11. Should it prove necessary to recruit a wholly new member of staff, the figure shown above would need to increase by a small percentage to allow for recruitment, initial management costs, and so on.

(i) Desirable Works

12. The costs and level of activity required to get the totality of the collection into acceptable condition is a much more difficult question to answer. There are more than 700 volumes of history, travel, biography and more from the sixteenth century onwards that formed part of the original Gresham College deposit. On the whole, these have been assessed as being less historically important than the music volumes and, for the most part, in a better condition. The Principal Librarian has confirmed that they could indeed carry out a survey of the remainder of this collection, but this would require some time and he is anxious not to delay the more urgent part of the project whilst this is completed.

(ii) Ongoing Maintenance

13. As well as requesting the aforementioned feasibility study, Members also asked that an assessment be produced of what would be required to maintain the collection on an ongoing basis.
14. The Principal Librarian has suggested that only when stages (i) and (ii) of the restoration project have been completed could he calculate a realistic figure in respect of ongoing costs.
15. However, he is confident that, having completed the necessary work on all the material, the annual costs would be quite low. Once stabilised, stored and consulted in a controlled environment (such as Guildhall Library), there should only be a limited necessity for further significant intervention.
16. It is believed that the serious problems of the Gresham Music Collection were sustained before the collections were deposited at the Library: Guildhall Library has many collections of a similar age and level of use, yet their condition has remained stable with none of the problems across the board that one finds in the Gresham Music Collection.

Proposal

17. It is therefore proposed that approval be given to the allocation of £18,477 to fund the immediate works necessary to restore the priority works within the Gresham Music Collection (£18,477 each from the City Corporation and the Mercers' Company, totalling £36,954).
18. Once this work is underway, it is suggested that the Principal Librarian be asked to undertake a survey of the rest of the collection to ascertain the costs of restoring the other elements of the Collection, following which, a separate bid for funding can be made.
19. Members previously suggested that future consideration might be given to the more general issue of displaying the Collection in due course, with a reference made to a variety of options such as the London Metropolitan Archives and the new Museum of London. It is proposed that this be considered once restoration works are complete, alongside a proposal relating to the resource requirements associated with ongoing conservation to prevent the Collection falling into disrepair again in future.

Conclusion

20. Members are therefore asked to approve funding of £18,477 to pay for the immediate works necessary to restore the priority works within the Gresham Music Collection (noting that a contribution of £18,477 would come from each of the City Corporation and the Mercers' Company, totalling a spend of £36,954). You are also asked to note that further reports, concerned with the restoration of the remainder of the Collection and arrangements for its future display and care, will be presented in due course.

Contact:

Greg Moore

Principal Members' Services & Committee Manager

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Committee	Date:
Gresham (City Side) Committee	4 May 2018
Subject: Report of Decisions made under Delegated Authority	Public
Report of: Town Clerk	For Information
Report author: Sacha Than, Committee and Member Services Officer	

Summary

This report provides details of two decisions taken under delegated authority since your last meeting concerning the appointment of two Professors.

Recommendation

Members are asked to note the report.

Main Report

Background

1. At your meeting on 13 May 2005, you decided that all City-side appointments of the Gresham Professors viz Divinity, Astronomy, Music and Geometry be dealt with, as and when necessary, in accordance with Delegated Authority procedures, which involve the Town Clerk taking a decision in consultation with your Chairman and Deputy Chairman.
2. The Academic Registrar of Gresham College advised that the Panel appointing the Professor of Music, which included representation from the City Side (Dr Giles Shilson), recommended that Mr Tom Service be appointed as the Gresham Professor of Music for a three-year period from 1 August 2018 to 31 July 2021, with possible renewal for an additional year.
3. The Academic Registrar of Gresham College advised that the Panel appointing the Professor of Divinity, which included representation from the City Side (Mr Simon Duckworth), recommended that Professor Alex Ryrie be appointed as the Gresham Professor of Divinity for a three-year period from 1 August 2018 to 31 July 2021, with possible renewal for an additional year.

Decisions Taken under Delegated Authority

4. The following decisions have been taken under delegated authority since your last meeting:

APPOINTMENT OF GRESHAM PROFESSOR OF MUSIC

5. Approval was given to the appointment of Mr Tom Service as the Gresham Professor of Music for a three-year period from 1 August 2018 to 31 July 2021, with possible renewal for an additional year.

APPOINTMENT OF GRESHAM PROFESSOR OF DIVINITY

6. Approval was given to the appointment of Professor Alec Ryrie as the Gresham Professor of Divinity for a three-year period from 1 August 2018 to 31 July 2021, with possible renewal for an additional year.

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